

# Employment opportunities with the Cultural/THPO Department

## The following position is year round

**Tribal Cultural Monitors:** up to 40 hours per week

- Assigned to development/construction projects to participate and obtain firsthand knowledge of archaeological excavations and construction in areas that are known to have cultural sensitivity or have the potential for cultural features.
- will receive various assignments throughout the southeast New England region
- Be aware that as a TCRM you may encounter human remains in this position.

### Requirements:

- Must be an enrolled Aquinnah Tribal Members
- Minimum High School Diploma or G.E.D.
- Willingness to learn about Wampanoag culture/THPO duties.
- Read informational materials assigned through department.
- Must have cell phone and access to computer
- Basic knowledge and use of email, Word and Excel or equivalent programs.

### Preferred:

Basic knowledge of Wampanoag culture

Basic knowledge of archeological principles and procedures.

Basic knowledge of federal, state, local and tribal regulations and rules pertaining to archeological and cultural resources

### Responsibilities

- Monitor all ground disturbing activity and any excavation on previously disturbed and undisturbed ground
- Request excavation work to stop so that new discoveries can be evaluated.
- Ensure Native American human remains and any associated grave items are treated with culturally appropriate respect and promptly contact proper authorities.
- Attend/participate in job-related conferences, meetings and trainings; may result in some travelling & overnight stays.
- Complete daily/weekly reports which may result in performing a wide variety of secretarial and clerical services, assisting with administrative duties and details.
- Complete weekly invoices in a timely manner.